

City of Lexington – 609
Maintenance Construction Worker II



Department: Public Works

Pay Grade: J

FLSA Classification: Non-Exempt

Employment Classification: Full-Time Benefited

Job Requirements

Performs responsible skilled and semi-skilled work on a variety of public works activities, including maintenance and repair of streets, sidewalks, drainage inlets and collection lines, traffic signage, right-of-way, parks, cemeteries, bridges, dams, water distribution system, wastewater collection system, snow clearing and deicing, and community activity support. Operates a variety of automotive, construction, and grounds maintenance equipment; and uses a variety of hand and power tools. Work is performed under regular supervision.

Essential Job Tasks and Responsibilities

To perform the job successfully, individual must be able to perform each essential duty satisfactorily depending upon the crew assignment. All tasks are performed in a safe manner and in accordance with the best practices of the trade. The requirements listed below are representative of the required job tasks.

- Places and finishes concrete for sidewalks, driveway aprons, and for other similar purposes.
- Repairs brick sidewalks by resetting in new bedding sand and sanding joints.
- Demolishes existing concrete sidewalks and salvage brick material for reuse.
- Performs minor concrete and steel repairs and touch-up painting to bridges.
- Repairs and replaces; fabricates; and installs new traffic control signs in city rights-of-way.
- Removes brush and vegetation around city signs to maintain driver visibility.
- Repairs potholes and utility cuts in city streets, using both cold and hot mix asphalt.
- Cuts and trims grass in city rights-of-way, in parks, cemeteries, and around dams.
- Collects loose leaves curbside in the Fall using vacuum equipment.
- Inspects, maintains, and repairs playground equipment.
- Maintains and repairs athletic playing fields.
- Opens and closes graves at city cemeteries for coffin burials and cremation interments.
- Locates grave sites for families, funeral homes, and grave monument contractors.
- Loads and unloads stone, gravel, soils, asphalt, timber, and similar materials used to completed assigned tasks.
- Maintains and repairs water distribution and wastewater collection system lines.
- Tests and repairs fire hydrants in the water distribution system.
- Performs installation of new water and wastewater services, including tapping mains, running service laterals, and installing appurtenances.
- Performs water distribution main line flushing and wastewater collection line cleaning by both mechanical and hydraulic methods.
- Assists in setting up for safe traffic control in streets and flags traffic as required.
- Assists in the setup, takedown, and cleanup for multiple community civic events throughout the year.
- Performs duties related to snow clearing, removal, and deicing during winter season.
- Performs other duties as assigned.

Education and Experience

Any combination of education and experience equivalent to High School graduation or GED; and two to three years' experience performing some or all of the above job tasks.

Required Knowledge, Skills, and Abilities

Thorough knowledge of essential job tasks; thorough knowledge of the use of common hand and power tools required to perform the work; sound knowledge of best safety practices of the trade in all assigned areas; skill in the use of assigned equipment; ability to follow instructions; and ability to establish and maintain effective working relationships with coworkers, customers, and officials.

Working Conditions

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, and atmospheric conditions. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

Special Requirements

Possess a valid Commonwealth of Virginia Commercial Driver's License (CDL), Class B. Must consent to and successfully complete pre-employment national Background Screening and Drug Testing as a condition of employment. Employee is on-call outside normal working hours and must possess a cellular or landline telephone. Job requires working overtime hours as needed to include outside normal Monday through Friday working hours, on weekends, and on holidays.

Disclaimer

The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents with this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.